

Shun Lee Catholic Secondary School

S1 Discretionary Place Application Information (2024-2025)

Our school is dedicated to providing whole person development to students. In S1 admission, student's conduct and potential in other areas will be considered along with their academic performance. There are 41 S1 Discretionary Places and about 300 applicants will be selected for interview.

A. Selection criteria for interview and admission

	Criteria	Weighting
1.	Conduct	10%
2.	Academic performance	15%
3.	Performance in Interview	30%
4.	EDB Rank Order	25%
5.	Performance in other areas (Sports & Aesthetics, Service, Activities)	10%
6.	Connection with our school	10%
Remarks: <ul style="list-style-type: none"> • Applicants' average conduct grade should attain Grade B or above. • Applicants' English proficiency should meet the school standard in English interview. • Selection criteria for interview: According to the above table (except item No.3). 		

B. Application procedures

1. Applicants can download the application form from our school website (www.slcss.edu.hk) or obtain it in person from 4 December 2023 to 16 January 2024.
2. Applicants must return the following documents **according to the order presented below** to our school between 2 January 2024 and 16 January 2024 for verification and assigning of application code.

i.	The application form for S1 Discretionary Place (from EDB)
ii.	Completed school application form
iii.	Photocopy of Hong Kong Identity Card
iv.	Photocopies of P5 to P6 academic reports (according to chronological order)
v.	Photocopies of awards and certificates (based on the categories listed on the application form, submit no more than 3 photocopies of the documents for each category and according to chronological order)
vi.	A photocopy of Catholic Baptism Certificate (for Catholics only)
vii.	TWO 4"x9"/101mm x 228mm self-addressed and stamped envelopes (\$2.2). Please state the names of applicant and his/her parents as recipients on the envelopes.
*Recommendation letters from primary schools are NOT required. *Please follow the sample as shown in item 5 of Part D for the layout of envelope front. *Please highlight any awards or services only shown on academic reports.	

3. School Office hours

Monday to Friday:	9:00 am to 5:00 pm
Saturday:	9:00 am to 12:00 noon
Sunday and public holidays:	Closed

C. Arrangement of interview and release of result

1. The date of interview is 16 March 2024 (Saturday). Applicants should choose to attend either the morning session (9:00-12:45) or the afternoon session (13:15-17:00). No changes can be made to the time slot once applicants make the decision.
2. The application code of the shortlisted candidates for the interview will be released on our school website (www.slcss.edu.hk) on 8 March 2024. Applicants who submitted their applications in person will be notified by mail, while applicants who submitted their applications through the e-platform will be notified by email.
3. The whole interview process lasts for 1 hour 30 minutes, including waiting time and preparation time. The interview is divided into two parts:
 - Part 1: A 5-minute group discussion on specified scenario.
 - Part 2: A 10-minute individual interview conducted in Cantonese and English.

- Successful Discretionary Places applicants will be notified individually by mail and phone on 27 March 2024, those who submitted their applications through e-platform will also receive notification through the platform. Reserve and unsuccessful applicants will not be individually notified.

D. Points to note

- According to the Education Bureau, each Primary 6 student is allowed to apply at most TWO secondary schools for a discretionary place. Applications cannot be withdrawn once submitted.
- Submitted documents will only be used for S1 admission purpose. All documents will be destroyed after the admission process and will not be returned.
- Any changes and updates for the SSPA arrangement will be released through our school website (www.slcss.edu.hk).
- For parents who registered on SSPA e-Platform and bound their account with “iAM Smart”, applicants may choose to submit applications via the SSPA e-Platform. Applicants must upload the following documents according to the order presented below:

i.	Completed school application form
ii.	Photocopy of Hong Kong Identity Card
iii.	Photocopies of P5 to P6 academic reports
iv.	Photocopies of awards and certificates (based on the categories listed on the application form, submit no more than 3 photocopies of the documents for each category)
v.	Photocopy of Catholic Baptism Certificate (for Catholics only)
*Please highlight any awards or services only shown on academic reports.	
*If the application is submitted through e-platform, it is NOT necessary for applicants to re-submit the above documents in person.	

- Envelope Front Sample:

<div style="border: 1px solid black; padding: 2px; display: inline-block;">STAMP</div>
<p>_____ (Applicant’s name) & _____ (Name of Applicant’s Parent)</p> <p>Home Address</p>

- School overview video:

