

## Plan on Use of Capacity Enhancement Grant

**School : Shun Lee Catholic Secondary School**

**Year : 2025/26**

| Task Area  | Major Area(s) of Concern  | Implementation Plan   | Benefits Anticipated   | Implementation Schedule  | Resource Required   | Performance Indicators   | Assessment Mechanism                                 | Person-in-charge  |
|--|---|---|--|--|---|--|--|-------------------|
| Enhancing students' religious and spiritual development              | Enriching students' religious experiences   | To employ a full time pastoral care worker to organize religious activities   | Students will have more exposure to different religious and spiritual activities.    | Religious and spiritual activities will be arranged in the morning assembly, during lunch time and after school. | Salary & MPF of pastoral care worker: \$290,000   | ✧ Active participation of students in religious and spiritual activities   | Students' development in affective domain in APASO-3 | Leung CY          |
| Supporting the school's implementation of e-Learning                 | Providing technical support to teachers in e-Learning implementation                              | To employ 1 technical support assistant to provide e-Learning support for teachers  | Teachers can have more technical support while adopting e-Learning strategies.       | 1 technical support assistant will be employed throughout the academic year.                                     | Part of the salary and MPF of the technical support assistant: \$180,000                          | ✧ Teachers' frequent use of different e-Learning strategies  | Lesson observation and Stakeholders' Survey          | Pau CW            |
| Facilitating Self-Evaluation and Planning of Subjects and Committees | Meeting the needs of self-evaluation and planning   | To employ 20 part-time invigilators to take up some invigilation duties of teachers                                       | Teachers can spare more time for self-evaluation and planning for new academic year. | Evaluation and development meetings can be arranged during the final examination period.                         | Salary of part-time invigilators: \$40,000  | ✧ Punctuality of the self-evaluation reports and programme plans<br>✧ Quality of the self-evaluation reports and programme plans | Observation from School-based Management Team        | Mui HY and Lau TK |
| Enhancing Students' Learning Effectiveness in Lessons                | Providing support for subject teachers on HKDSE invigilation and inter-school sports competitions | To obtain HKEAA support services on HKDSE invigilation and employ 3 part-time judges for inter-school sports competitions | Subject teachers can remain on campus for lessons.                                   | No substitution is needed for lessons on campus during HKDSE and the period of inter-school sports competitions. | HKEAA Support Services for HKDSE Invigilation: \$16,000<br><br>Salary of part-time judges: \$7000 | ✧ Number of substitution needed for lessons during HKDSE and the period of inter-school sports competitions                      | Record on Teachers' Substitution Roster              | Wong MC           |

**TOTAL = \$533,000**